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## SELECTMEN'S MEETING

January 5, 2010

**Selectmen in attendance: Robert W. Frizzell, Jason A. Cole and Ronal N. Patch**

The meeting was opened at 6:30 pm.

**Laura Bragg – Town Clerk:** Came before the Selectmen in regard to several issues.

- Received an email from the Selectmen requesting identifying oneself when leaving correspondence in their mailboxes and confirmed that she had given them each a packet in regard to Conflict of Interest from MMA.
- Laura asked if the Selectmen want copies of reports she gives to the Budget Committee. The response was yes.
- Asked if the Treasurer, Cynthia Arroyo can correct mistakes in financial reports or does she need permission from the Selectmen? Chairman Frizzell said to bring the changes to the attention of the Board.
- Budget Committee schedule: 4/7 - give BC completed ballot  
4/13 – BC meet w/Selectmen to ask questions  
4/20 – BC and Selectmen vote on ballot items

Laura asked if the timeframe of this schedule is o.k. with the Selectmen. Chairman Frizzell said this would be fine.

- Asked if the Selectmen wanted Town Attorney, Alan Shepard to be moderator at the Public Hearing? The Selectmen will discuss and let her know.
- Laura suggested that the Public Hearing be held on either Monday, 5/17/10 or 5/24/10.
- She will get Charter Commission paperwork from MMA and review how it has to go on the ballot.
- Asked if Lebanon is a member of the 12 Town Group? Laura thinks it would be a good idea to be a member so we can share information with other towns. Selectman Cole said the towns meet monthly and discuss various topics (sharing tech support for example). Selectman Cole will talk to John Sylvester, Acton Selectman at another meeting on Wed., 1/6.
- Laura also asked about the status of the library. Chairman Frizzell said nothing has been committed to yet and a referendum question would have to be put on the ballot.

**Ray Jerome & Tim O'Malley:** Came before the Selectmen in regard to Sewell Shores Road.

- Gave the Selectmen the proposed improvements to the road along with a drawing.
- Chairman Frizzell summarized the improvements made to the road in 2008 and stated that \$70,000+ was spent at that time. He also said the Association was told if they waited until the Sewell trust became open, then other improvements could be made, but the Association insisted on the work being done then. There was much discussion and both Mr. O'Malley and Mr. Jerome commended the job done by the Road Commissioner in 2008. Chairman Frizzell ended the discussion saying that this was not a viable project at this time and the issue will be tabled for now. There are other roads in Lebanon which need immediate attention.

**TerryLisa Barrows:** Asked if there is a log kept of issues pending and when they are being acted upon? Selectman Patch said no.

**Chris Gilpatrick:** Came before the Selectmen with several issues:

- Asked the Selectmen if anything had been decided in regard to access to the Transfer Station. Chairman Frizzell responded that things will remain as they are for now.
- Asked if there is a policy about businesses in town bringing trash to the Transfer Station. The Selectmen responded that businesses are supposed to have dumpsters. Selectman Cole said the Selectmen will review the current Transfer Station policy in regard to businesses.
- Asked about sanding at the school. Chairman Frizzell told Chris to schedule a meeting with the Road Commissioner in regard to this matter.
- Chris gave the Selectmen a list of requests to respond to.

**John Fortin & Mike Burke:** Came before the Selectmen in regard to the Babe Ruth league in Lebanon. John wanted to be sure the Selectmen understand that the league Jeff Adams was talking about at the meeting on 12/15/09 was separate from Babe Ruth. He discussed the improvements that have been made to the field in the past year. Also mentioned that the Babe Ruth teams are sponsored by local businesses (i.e., STS and Hometown Mobil) and that they don't receive any money from the town.

Selectman Patch asked if there is a lot of work to do in the coming year. John said the outfield will need some work and the infield mix is ongoing. They have liability/accident insurance which costs approximately \$475.00 per year to cover players and volunteers. Selectman Patch said he knows a resident who is interested in paying for the insurance, so John may receive a check.

**Matt Barrows:** Asked about what action will be taken on Sewell Shores Road and Chairman Frizzell told him nothing is going to be done at this time. Matt also asked if it is a town road and was told a portion of it is.

Matt would like a copy of the Conflict of Interest Policy for the Planning Board. Selectman Patch said a copy will be available when it is returned from the Town Attorney's office.

**Glen Stadig:** Came before the Selectmen with several issues:

- Said he has an issue with the Board of Selectmen as a unit:
  - o Doesn't like the fact that the Tuesday morning meeting was held at Paul Andrade's office.
  - o Feels all business should be done at night and not in the morning, which will lengthen the time of the nighttime meetings.
  - o The Budget Committee was told by Selectmen Churhard and Cole that they would look into the Town Attorney position going out to bid. Glen said nothing has been done about this.
  - o He said the Board does not respond to Chris Gilpatrick when they are asked the same question over and over.

- Asked if the Selectmen were going to revisit the issue at the Transfer Station and the policy. Selectman Patch said he is not sure when this will happen.
- Glen asked if people are being allowed to leave items that may be used by someone else in a specific area at the Transfer Station. Selectman Patch said yes, they keep things aside when someone is looking for something in particular or if items are in good condition. Selectman Cole stated that the Dept. of Labor said there shouldn't be a designated area for these items as it could be dangerous.
- Asked about status of sending reports and other documents as pdf files when requested by residents. Selectman Cole said he will follow up with TRIO and Christine Torno.
- Asked again about the Selectmen being able to provide an estimated tax rate after the budgets are complete. It was explained that this would be very difficult because the information from the State doesn't come until the last minute and that information is crucial to setting the tax rate.

Selectman Patch made a motion to adjourn the meeting at 8:05 pm; Selectman Cole seconded and all were in favor.

## **SELECTMEN'S MEETING**

**May 4, 2010**

**Selectmen in attendance: Robert W. Frizzell, Jason A. Cole and Ronal N. Patch**

The meeting was opened at 6:30 pm followed by the Pledge of Allegiance. Chairman Frizzell made a motion to accept the minutes of the 4/27/10 meeting as written; Selectman Cole seconded and all were in favor.

### **Laura Bragg – Town Clerk:**

- Received Selectmen's signatures for the June 8<sup>th</sup> Warrant – Referendums, Town Manager Plan and Rescue Ordinance.
- Reminded those in attendance of the Public Hearing for the school vote to take place on Thursday, 5/6 at 6:30 pm at Noble High School.
- Asked the Selectmen if she could include the political note from the Personnel Policy in employee's checks this week. The Selectmen said yes.

### **6:45 pm – Open Mowing Bids:**

The mowing bids were opened and read as follows:

Boucher's Construction	\$160.00/mile
Russell Howard	\$140.00/mile
Frank & Roxanne Bumford	\$145.00/mile
Jr's Trucking & Landscaping	\$145.00/mile
Gilpatrick Property Services	\$148.00/mile
C&R Trucking	\$158.50/mile

Chairman Frizzell thanked all for their bids. The bid award will be announced at the 5/18/10 Selectmen's meeting.

The meeting was open to public discussion.

### **Glen Stadig:**

- Asked if the audit of the Town Office had been completed. Chairman Frizzell said a final decision has not been made.
- Asked for Selectman Cole's tally on Budget Committee/Selectmen votes of the referendum questions. Selectman Cole said he has not finished it and will watch the video of the meeting.

**Chris Gilpatrick:** Asked for his response letter in regard to his request about a key for the Transfer Station. The letter was handed to him.

**Robert Torno, Sr.:** Asked if the taxpayers should expect an increase or decrease in the tax rate this year? Selectman Cole responded that considering all the increases and decreases by the state and county, and the cuts being made at the Town Office, the goal is to keep the tax rate where it is.

**7:00 pm – Open Paving Bids:**

The paving bids were opened and read as follows:

Dayton Sand & Gravel Co., Inc.	\$70.75/ton	w/escalator clause
Brox Industries, Inc.	\$76.45/ton	\$120.00/ton handwork
Libby-Scott, Inc. Paving	\$67.00/ton	\$120.00/ton handwork
Pike Industries, Inc.	\$76.50/ton	
R.D. Torno & Sons Paving	\$61.45/ton	\$110.00/ton handwork
F.R. Carroll, Inc.	\$59.00/ton	\$100.00/ton handwork

Chairman Frizzell thanked all for their bids. The bid will be awarded at the next Selectmen's meeting on 5/18/10.

**Robert Torno, Sr.:** Asked the Selectmen if they take into consideration the distance for trucking when reviewing the paving bids. Mr. Torno then proceeded to accuse Chairman Frizzell of not liking him and Chairman Frizzell responded that he didn't even know Mr. Torno. There was some unpleasant dialogue from Mr. Torno before he was asked to stop.

**Award Heath Rd Culvert Project:** Chairman Frizzell said the bid was awarded to Brown Industrial Group as they were the lowest bidder by a substantial amount. Their bid was \$59,438.00 and the next lowest was \$83,000.00. Chairman Frizzell made a motion to award the Heath Rd Culvert Project to Brown Industrial Group; Selectman Patch seconded and all were in favor.

Chairman Frizzell made a motion to adjourn the meeting at 7:10 pm; Selectman Cole seconded and all were in favor.

**SELECTMEN'S MEETING**  
**May 18, 2010**

**Selectmen in attendance: Robert W. Frizzell, Jason A. Cole and Ronal N. Patch**

The meeting was opened at 6:37 pm followed by the Pledge of Allegiance. Chairman Frizzell made a motion to accept the minutes of the 5/4/10 meeting as written; Selectman Cole seconded and all were in favor.

**6:45 pm – Mowing Bids:**

Selectman Frizzell made a motion to reject all mowing bids as a decision was made by the Selectmen and Road Commissioner that there is no definitive amount of mowing due to all the recent ditching and other work done on the roads; Selectman Patch seconded and all were in favor.

**Laura Bragg – Town Clerk:**

- Told the Selectmen that there are 2 file cabinets in the vault containing vital records which need to have the locks changed to allow limited access. Also, 3 file cabinets in the main office require new locks. These cabinets contain registration stickers, license plates and the Town seal which also require limited access. The Selectmen will ask the same individual who changed the lock on the Treasurer's door to make these changes.
- Wanted to make the Selectmen aware that the Town Office is also a polling place, therefore, no political advertising is allowed.
- Asked the Selectmen when they will discuss the revised job descriptions with the office staff? Selectman Patch responded that it will be next week.
- Laura asked what the Selectmen plan to do about the General Government budget when the money for salaries of the remaining office staff runs out? Selectman Cole said all salaries will be covered and he will give Laura a copy of the new budget.
- Asked when the new office hours will start? Selectman Cole said it will be July 6<sup>th</sup>, as the 5<sup>th</sup> is a holiday.

**National EMS Week Proclamation:**

Selectman Cole read the following:

"The Selectmen hereby proclaim May 16<sup>th</sup> through 22<sup>nd</sup> as National EMS Week and thank the men and women of the Lebanon Rescue Department who volunteered over 15,000 man hours last year and the department was recently selected as the 2010 Non-profit Agency of the Year by the Governor."

Selectman Cole also wanted to thank, on behalf of the Selectmen, the Rescue volunteers who helped today as part of the community projects portion of National EMS Week. There will be a "Community Day" this Saturday, 5/22/10 from 11:00 am to 2:00 pm. Volunteers will be doing reading in the schools on Friday, 5/21 for 1<sup>st</sup> through 5<sup>th</sup> grades. Last week the group held a bicycle and ATV safety class for 400 students.

**Glen Stadig:**

- Glen said he understood at the last Budget Committee meeting that a roster of votes for referendum questions would be available at the Public Hearing and this didn't happen. Selectman Cole said he hasn't had a chance to finish because he needs to review the video of that meeting. He hopes this will be done before the mail out to the residents.
- Asked when the Town Report will be complete? Selectman Cole said it has to be done 3 days prior to the vote which is June 8<sup>th</sup>. He hopes to have it available by June 2<sup>nd</sup> or 3<sup>rd</sup>, but should be available on pdf by this Friday.
- Asked if there had been any communication with other towns to have a Town Manager come speak at the Public Hearing? Selectman Cole said he had attempted to contact a couple of Town Managers but said because of the 4 hour meeting, it would not have worked out anyway. The Selectmen also have a plaque that Laura Bragg had made to present to Senator Richard Nass. The original intent was to do it at the Public Hearing, but will now present the plaque to him at the Memorial Day Ceremonies.

**Chris Gilpatrick:**

Asked why the Selectmen put mowing out to bid and then two weeks later decided there is no need? Chairman Frizzell said that after riding around town and realizing there is no definitive amount of mowing to be done because of ditching, etc. that they would not mow for now. If the need arises through the summer, then the job will be offered to the lowest bidder. Chris wanted to know what will happen to the money allotted for mowing. Chairman Frizzell said it will stay in the budget and be used for mowing if needed.

**7:00 pm – Award Paving Bid:**

Selectman Cole made a motion to award the paving bid to F.R. Carroll, Inc. from Limerick, ME in the amount of \$59.00/ton and \$100.00/ton handwork; Selectman Patch seconded and all were in favor. Selectman Cole thanked all who had submitted bids.

Chairman Frizzell made a motion to adjourn the meeting at 7:03 pm; Selectman Patch seconded and all were in favor.





**SELECTMEN'S MEETING**  
**June 15, 2010**

**Selectmen in attendance: Robert W. Frizzell, Jason A. Cole and Ronal N. Patch**

The meeting was opened at 6:35 pm. Selectman Cole made a motion to accept the minutes of the 6/2/10 meeting as written; Chairman Frizzell seconded and all were in favor.

The Selectmen signed the Treasurer's Disbursement Warrant.

**Larry Torno – Road Commissioner:**

- Discussed needed repair of a culvert on Orrills Hill Road and the fact that the loose rocks could pose a danger to children playing in the area. Selectman Patch told Larry to get an idea of the cost to make the repairs.
- Heath Road Culvert Project – Brown Industrial Group has asked for more time to review the environmental issues surrounding this project, therefore, it will not be completed by 6/30/10 as first planned.

**Darryl Moore:**

- Asked who took the wood from the tree cut on Jim Grant Road in West Lebanon? Selectman Cole said the road crew removed the wood.
- Asked about a tree cut down at Selectman Cole's residence on the same day. Selectman Cole responded that he paid for the tree to be cut at his home.
- Continued to ask questions in regard to the tree being cut in West Lebanon by Abbott Hill Tree Service and also them cutting the tree at Selectman Cole's. Darryl implied that something had been done unethically and Selectman Cole explained that he paid separately for the tree to be removed on his property and the town paid for the tree to be removed on Jim Grant Road. There was much discussion on this subject.

**Chris Gilpatrick, Jr.:**

- Feels there are enough hazardous trees in town that when Abbott Hill Tree Service came to cut the one on Jim Grant Road they could have taken care of others instead of going to Selectman Cole's house and cut down one for him. Once again, it was explained that the town was billed for the tree on Jim Grant Road and Selectman Cole was billed for the tree on his property.

**Chris Gilpatrick:**

- Asked what the new transfer station policy is? He said the Selectmen told him there would be a new policy in place by 6/1/10. Selectman Cole said they are reviewing the present policy and will determine how to change it. Kevin Hartford no longer has a key to the Transfer Station but can dump trash when the station is open. The dumping of trash by businesses in town will also be reviewed.

**Chris Gilpatrick, Jr.:**

- Asked what businesses are supposed to do with their trash while the Selectmen are creating a new policy? Selectman Cole said that businesses can dump at the Transfer Station until a new policy goes into effect. He said this should be in place by the first or second meeting in July.

Chairman Frizzell made a motion to adjourn the meeting at 7:15 pm; Selectman Patch seconded and all were in favor.

**SELECTMEN'S MEETING**  
**July 6, 2010**

**Selectmen in attendance: Jason A. Cole and Ronal N. Patch**

The meeting was opened at 6:30 pm. Chairman Cole made a motion to accept the minutes of the 6/15/10 meeting as written; Selectman Patch seconded and all were in favor.

There was no discussion and Chairman Cole made a motion to adjourn the meeting at 6:32 pm; Selectman Patch seconded and all were in favor.

**SELECTMEN'S MEETING**  
**July 20, 2010**

**Selectmen in attendance: Jason A. Cole and Robert W. Frizzell**

The meeting was opened at 6:30 pm.

**Tony Bragg:** He wanted to clarify that if he makes a request for information from the Town, he will sign his name to it and even though his wife, Laura Bragg, may bring the request into the Town Office he expects that he will be contacted personally if there is a problem attaining the information. The Selectmen agreed that would be the scenario.

**Laura Bragg – Town Clerk:**

- Asked the Selectmen to sign Pole Permits for Lord and Upper Guinea Roads. The Selectmen signed the permits.
- Asked the Selectmen to sign Appointment papers for Health Officer (Brian Rainaud) and Rescue Chief (Samantha Cole). Appointment paper for Health Officer was signed by Chairman Cole and Selectman Patch. Appointment paper for Rescue Chief was signed by Selectman Frizzell and needs to be signed by Selectman Patch, as Chairman Cole abstained from signing.

**Dennis Marshall:** Came before the Selectmen in regard to some invasive plants growing on his property along Lord Road. Mr. Marshall feels that the knot weed and bamboo growing is from dirt that was placed there when the roads were repaired after the last flood. He asked the Selectmen what the Town could do about it. He also spoke to Rep. Joan Nass and Richard Nass who feel it is an unacceptable situation. Chairman Cole wondered if mowing the area would take care of it at least temporarily and Mr. Marshall said if that were done, it would need to be cleaned up as soon as it was cut. Chairman Cole said the Selectmen will talk to Road Commissioner Larry Torno and get back to Mr. Marshall within a week.

**Chairman Jason Cole:**

- The Selectmen met with Alison McCrady from Eco Maine to discuss saving money at the Transfer Station. There are several different options they are looking at. The Selectmen will tour their facility on 8/4/10.
- Internal Control Structure – These policies and procedures have been developed as a guide to handling money and liabilities. Chairman Cole mentioned that Laura Bragg had requested a credit card policy be put in place and stated this has been done.
- Chairman Cole made a motion to adopt the Internal Control Document as of 7/1/10; Selectman Frizzell seconded and all were in favor. This will be available to the public after the Selectmen sign it on 7/21/10.

**Chris Gilpatrick:** Asked about the status of the new Transfer Station policy. Chairman Cole said it is a work in progress and will hopefully be ready soon.

Chairman Cole made a motion to adjourn the meeting at 6:55 pm; Selectman Frizzell seconded and all were in favor.

**SELECTMEN'S MEETING**  
**August 17, 2010**

**Selectmen in attendance: Jason A. Cole, Robert W. Frizzell, Ronal N. Patch**

The meeting was opened at 6:30 pm followed by the Pledge of Allegiance.

**Dennis & Janice Marshall:** Wanted to know the status of the bamboo and knotweed on their property at the side of Fall Road. Chairman Cole said the Road Commissioner will send someone to dig up the weeds and that this should take care of the problem. The Marshall's thanked the Selectmen for their time and effort.

**Lebanon Girls All-Star Softball Team:** Not all team members were present due to other commitments, but the Selectmen presented Certificates of Appreciation along with gift certificates to Schoolhouse Ice Cream to Megan Flynn, Naomi Hyzer, Savannah Quirion and Shaughnessey Gower.

The Certificate of Appreciation reads: "For outstanding sportsmanship and personal contributions to Lebanon Little League Girls All-Star Team and making Lebanon proud."

**Shelly Amidon:** Came before the Selectmen with concerns as to what is going on at 13 Gully Oven Road. The neighbors all have complaints because loud music, profanity and general noise. The police were called and went to the residence this past weekend and apparently several arrests were made. The person whose mother owns the property is in jail and is now renting it to friends all of whom have vehicles registered in New Hampshire.

The neighbors also mentioned that trash is not being removed from the property so it is piling up and being hidden or buried. There are also approximately 10 newborn puppies and the adult dogs are not registered. The neighbors believe the ACO is providing food for the puppies. Laura Bragg said she was helping her son clean the cemetery which abuts this property and noticed trash had been thrown into the cemetery. Also, one of the dogs from the residence ran at her which was extremely scary.

The complaints were received from the residents at 25 and 29 Gully Oven Road and 285 Shapleigh Road. The Selectmen said they will take immediate action to remedy this situation.

**Laura Bragg:** Explained that the tax cards were moved from the CEO's office to the lobby to make room for a file cabinet. The CEO has had issues with realtors looking for files and not replacing them properly so the file cabinets will also be locked.

Chairman Cole made a motion to adjourn the meeting at 7:00 pm; Selectman Patch seconded and all were in favor.

**SELECTMEN'S MEETING**  
**September 21, 2010**

**Selectmen in attendance: Jason A. Cole, Robert W. Frizzell, Ronal N. Patch**

The meeting was opened at 6:32 pm.

The Selectmen discussed the excise tax violation and education campaign they plan to kick off next month. Enforcement for these violations will begin on November 1, 2010. The information will be included in the newsletter that will be sent to all residents.

An email is going out to all Department Heads asking for their input to the newsletter with a deadline of Thursday, 9/30.

Selectman Frizzell made a motion to award the winter sand bid to Landscapers Depot of Kingston, NH at a price of \$5.49/yard delivered from Acton, ME; Selectman Patch seconded and all were in favor.

Chairman Cole made a motion to adjourn the meeting at 7:13 pm; Selectman Frizzell seconded and all were in favor.

**SELECTMEN'S MEETING**  
**October 5, 2010**

**Selectmen in attendance: Jason A. Cole, Robert W. Frizzell, Ronal N. Patch**

The meeting was opened at 6:30 pm. Chairman Cole made a motion to accept the minutes of the 9/7/10 and 9/21/10 meeting minutes as written; Selectman Frizzell seconded and all were in favor.

**Lawrence Godfrey – Heavenlee Acres Campground:** Came before the Selectmen in regard to Cemetery Road and how far the Town maintains it. There is some question as to whether it should be maintained beyond the gates to the cemetery. There was also much discussion in regard to the explanation of a discontinued road.

Mr. Godfrey and Mr. Steadman asked if Mr. Kenyon, also a resident of Cemetery Road, has the right to block the road at the end of his property so no one can go all the way through. The Selectmen said he does not have the right to do this as the road does go through to Route 202. The Selectmen will send a letter to Mr. Kenyon stating that he needs to remove any roadblocks so that emergency vehicles can get through if required.

**Laura Bragg – Town Clerk:** Asked the Selectmen to sign the School Warrant, which they did.

Selectman Frizzell made a motion to adjourn the meeting at 7:22 pm; Chairman Cole seconded and all were in favor.

**SELECTMEN'S MEETING**  
**October 19, 2010**

**Selectmen in attendance: Jason A. Cole and Ronal N. Patch**

The meeting was opened at 6:30 pm. Chairman Cole made a motion to accept the minutes of the 10/5/10 meeting as written; Selectman Patch seconded and all were in favor.

Chairman Cole stated that Selectman Frizzell couldn't attend the meeting due to other work obligations.

Chairman Cole opened the hearing to adopt the General Assistance Ordinance and yearly Appendices at 6:32 pm. There was no public comment or questions on the ordinance so the hearing was closed at 6:33 pm. Chairman Cole made a motion to adopt the ordinance and appendices in its posted form; Selectman Patch seconded and all were in favor.

**Alan Trepanier – Noble High School Hockey:** Asked the Selectmen if the hockey team could set up a booth at the Transfer Station to sell raffle tickets. The dates he inquired about are December 4, 11, and 18 (Saturdays). The raffle is for a cord of wood and/or 100 gallons of oil. The Selectmen agreed to this request and Selectman Patch said to put the booth near the metal container so it's not in the way of vehicles going in and out of the Transfer Station.

**Fire Chief Skip Wood:** Came before the Selectmen in regard to the dry hydrant on Depot Road that was damaged in a hit and run car accident. Skip thinks the pipe is the only portion that needs to be replaced as long as there is no damage underground. If that's the case, it should only cost a few hundred dollars, however it could be more if more damage is found. Chairman Cole made a motion to authorize the repair and take up to \$2,000.00 from the Contingency Fund to pay for it; Selectman Patch seconded and all were in favor.

**Laura Bragg & Skip Wood:** They met with Tom Ledue, School Principal in regard to concerns on Election Day. Teacher/parent conferences are being held from 1-8 pm and there is a concern about traffic and people being in the hallways after 1:00 pm. Presently, there is parking on both sides of the road and this is a safety issue with buses and cars. They suggested signs be posted on one side of the road stating "No Parking". Chairman Cole said he thinks it'll cost about \$600.00 for 12 signs. Laura said maybe MSAD 60 would be willing to split the cost. The Selectmen decided that the Town will pay for the signs initially and possibly get some reimbursement from MSAD 60.

Chairman Cole made a motion to adjourn the meeting at 7:03 pm; Selectman Patch seconded and all were in favor.



**SELECTMEN'S MEETING**  
**December 7, 2010**

**Selectmen in attendance: Jason A. Cole, Robert W. Frizzell and Ronal N. Patch**

The meeting was opened at 6:30 pm. Boy Scout, Nathan Rose led us with the Pledge of Allegiance.

Chairman Cole made the following comments:

- Thanked all veterans and recognized this as Pearl Harbor Day.
- Thanked Selectman Frizzell, his son Jacob and other family members who created the walking path between the Hanson School and the Town Office. This will be a huge asset to students walking to the Town Office for tours so they no longer have to walk on the road.
- The Selectmen took a tour of the new library and reported it is 95% complete. Opening ceremonies will take place on January 26, 2011 and the public will be invited. Chairman Cole said he hopes the Boy Scouts will attend as well. The new library will also house a community room which can be used by the Boy Scouts for meetings, as well as the public.
- A newsletter will be going out this weekend and the Selectmen are asking local businesses to contact them with any specials or coupons they would like to share with residents.
- Thanked Mike Burke for his hard work with Lebanon Baseball and his commitment to Lebanon's youth.
- Thanked the Boy Scouts for an outstanding job with collecting for the Thanksgiving food baskets this year. Some went to the Center Lebanon Church and some items to the Town Office for baskets we distribute.
- Devin and Shaylee Burke were also recognized for the help they provided on multiple projects including Christmas decorations and baskets, Thanksgiving baskets, and sorting school supplies. They spent a lot of time helping out on these projects.
- The Rescue Dept. collected 5 boxes of food during Halloween. The Center Lebanon Church has a food pantry and Rescue put in some time to help get things together for it. If anyone needs the food pantry, they can call 207-651-5506 or call the Town Office at 457-6082.

Chairman Cole made a motion to adjourn the meeting at 6:55 pm; Selectman Frizzell seconded and all were in favor.

In order to thank everyone named for all their hard work, the Selectmen provided refreshments after the meeting.

**SELECTMEN'S MEETING**  
**December 21, 2010**

**Selectmen in attendance: Jason A. Cole, Robert W. Frizzell and Ronal N. Patch**

The meeting was opened at 6:37 pm. Chairman Cole made a motion to accept the minutes of the 12/7/10 meeting as written; Selectman Frizzell seconded and all were in favor.

**Richard & Nancy Reynolds:** Came before the Selectmen in regard to Laverne Lane. The Reynolds' would like the Town to take over maintenance of the road. They were told the road needs a topcoat of paving before it can be put on the ballot to be voted in as a Town road.

Jenn Griffin, Planning Board Clerk, pulled the file on Laverne Lane and said there has never been a sign off for a 2<sup>nd</sup> coat of pavement. In November of 2004 Civil Consultants signed off on everything but a 2<sup>nd</sup> coat. She is trying to contact the original contractor and also determine the amount in an escrow account for this purpose. Jenn has asked Leon Blood to try to contact Mark Jacobsen, the original contractor. If this is done, it's possible the road could be paved the beginning of spring which would be in time for the Selectmen to put it on the June ballot.

Jenn will keep the Reynolds' informed of her progress.

**Laura Bragg – Town Clerk:** Came before the Selectmen in regard to several issues:

- She received a memo from the State saying a Registrar of Voters needs to be appointed by 1/1/11. Laura recommended the Selectmen appoint Christine Torno and they signed the appointment paper.
- Asked if the Selectmen want the Lebanon Elementary School fifth graders to design the cover for the Town Report again this year. The Selectmen responded yes.
- Asked if she needs to start a petition to enact a Tax Club. The Selectmen said no, it's not necessary.
- Laura mentioned the traffic issue in front of the school and that the no parking signs on the side of the road are ineffectual. The problem isn't only during special events but also during pick up of children. Chairman Cole said he has spoken to the Principal and Assistant Principal in regard to this issue and they are working to remedy the situation. Laura suggested using Noble High School for special events. The Selectmen thought this was a good idea.
- Asked if something posted on the Town facebook site is read before it is posted. Chairman Cole said no, but that he can remove something that isn't appropriate. However, care must be taken because of freedom of speech.
- Asked if the surveys are public information and Chairman Cole responded yes. Laura also wondered why there were some purple and some white surveys being returned.
- Laura stated that a petition can be started by any Maine registered voter and doesn't necessarily have to be a resident of the town. She also stated that a petition can be left at any business unless the business owner doesn't want it there.
- Regarding the memo received today about needing Selectmen's permission to contact MMA legal or the Town attorney, Laura said "MMA will not say anything about the Selectmen" per conversation with them. She asked if she could fax bankruptcy and foreclosure notices to the Town attorney as she has done in the past. The Selectmen said yes.

- Regarding the memo received about people behind the counter, Laura asked for clarification. The Selectmen said they don't want people having access to information behind the counter as some of it is confidential. When asked about meeting privately with customers as some people are uncomfortable speaking about taxes, etc. in front of others, the Selectmen said she could meet with them in the CEO's office or the Selectmen's office. If neither is available, then the Selectmen said she could use her office without a problem.
- Laura said Jenn Griffin, will be bringing the Planning Board files to the office Wednesday or Thursday.

Selectman Frizzell made a motion to adjourn the meeting at 7:45 pm; Chairman Cole seconded and all were in favor.